

**Regular Meeting  
Pines School  
January 10, 2017**

The Secretary/Treasurer, Cindy Riker, called the meeting to order at 4:02 p.m. Other board members present were Terri Antonetti, Suzette Cooley-Sanborn, Jeff Liedel and Julie Maynard. The teacher, Wendy Spray, was absent. No other public present.

Julie Maynard made a motion to approve the agenda. The motion was seconded by Suzette Cooley-Sanborn. All in favor; motion carried.

Terri Antonetti made a motion to approve the minutes from the regular meeting of December 15, 2016. The motion was seconded by Jeff Liedel. All in favor; motion carried.

This being an organizational meeting the election of officers was next.

- Jeff Liedel made a motion to nominate Suzette Cooley-Sanborn as President. The motion was seconded by Julie Maynard. All in favor. Motion carried.
- Terri Antonetti made a motion to nominate Julie Maynard as Vice President. The motion was seconded by Suzette Cooley-Sanborn. All in favor. Motion carried.
- Julie Maynard made a motion to nominate Cindy Riker as Secretary/Treasurer. The motion was seconded by Terri Antonetti. All in favor. Motion carried.

As requested by the new President, Suzette Cooley-Sanborn, Cindy Riker will continue chairing this meeting.

**Teacher Report:**

Wendy has been delayed due to weather on returning to the island from her class at Liberty University.

- Wendy would like to have an outing approved for cross country or downhill skiing for January 2017. Cindy Riker made a motion to approve the outing not to exceed \$450. The motion was seconded by Suzette Cooley-Sanborn. Roll call vote. Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. Motion carried.

**Communication:**

- None

**Visitors:**

- None

**Committee Reports:**

- None

**Old Business**

- Teacher's Evaluation/Development Plan: Cindy has sent a note asking for an update and did not receive a response. She is scheduled, weather permitting, to visit the school on January 27<sup>th</sup>.
- SIP: Current status was to be included in letter from Lindsay. We will continue to follow with her for an update.
- BBICF Community Playground: Suzette Cooley-Sanborn asked we put this on the agenda in the June timeframe. That will give time to get with the BBICF and get more details.
- Restrooms: Sinks have been removed and floor repaired. Additionally, Gary Dynes repaired the hot water heat
- Mosaic: Need update from Wendy. Still not hung in Wagner Room.
- Other: The current status on the policy/by-laws: Cindy has a USB drive with our original policy and by-laws. She will update those with the recommendations we had during our 2016 workshops. Once that is available, we will need to review and do final updates including the MCLAs. It was recommended we ask the EUPISD to send us the quarterly NEOLO reports. Cindy will contact Dan Reattoir to see if he can forward those to us.

## January 10, 2017 Minutes (Continued)

### New Business:

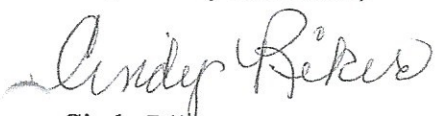
- Organization motions are as follows:
  - A motion was made by Jeff Liedel to retain Citizens National Bank and First Community Bank as depositories for school funds. Motion seconded by Julie Maynard. Roll call vote. Ayes: Antonetti, Cooley-Sanborn, Liedel, Maynard and Riker. Nays none. Motion carried.
  - A motion was made by Julie Maynard to hold the school board meetings on the second Tuesday of each month at the Pines School at 4pm. The motion was seconded by Suzette Cooley-Sanborn. Roll call vote. Ayes: Antonetti, Cooley-Sanborn, Liedel, Maynard and Riker. Nays none. Motion carried.
  - A motion was made by Terri Antonetti to retain our current check signing policy, which are all board members authorized to sign with a minimum signature requirement of one person. Seconded by Julie Maynard. Roll call vote. Ayes: Antonetti, Cooley-Sanborn, Liedel, Maynard and Riker. Nays none. Motion carried.
  - A motion was made by Suzette Cooley-Sanborn to delete Diane Akright and Louise Sullivan and add Terri Antonetti and Jeff Liedel as authorized bank signatures. The motion was seconded by Julie Maynard. Roll call vote. Ayes: Antonetti, Cooley-Sanborn, Liedel, Maynard and Riker. Nays none. Motion carried.
  - A motion was made by Julie Maynard to retain our contractual signature policy which allows the President and Secretary to sign contracts and agreements. Seconded by Jeff Liedel. Roll call vote. Ayes: Antonetti, Cooley-Sanborn, Liedel, Maynard and Riker. Nays none. Motion carried.
  - Terri Antonetti made a motion to allow the secretary to sign purchase orders. Seconded by Suzette Cooley-Sanborn. Roll call vote. Ayes: Antonetti, Cooley-Sanborn, Liedel, Maynard and Riker. Nays none. Motion carried.
- Cindy Riker will be absent for the February 2017 meeting. Terri Antonetti will handle the secretary/treasurer position for that month.
- Cindy Riker has used her personal printer to do the school printing for multiple years. Her printer is on its last legs. Julie Maynard made a motion to purchase a new printer with print cartridges not to exceed \$500. The motion was seconded by Terri Antonetti. The printer will be tagged as property of the Pines School. Roll call vote. Ayes: Antonetti, Cooley-Sanborn, Liedel, Maynard and Riker. Nays none. Motion carried.
- A letter will be sent to George Spray reminding him that if he is absent, per his contract, he needs to make certain someone is available to perform his duties.

### Financial Report:

- The financial statements were reviewed. Julie Maynard made a motion to approve the bills and transfer \$15,000.00 from savings to checking. The motion was seconded by Jeff Liedel. Roll call vote. Ayes: Antonetti, Cooley-Sanborn, Liedel, Maynard and Riker. Nays none. Motion carried.

There being no further business the meeting was adjourned at 5:01 p.m.

Respectfully submitted,



Cindy Riker, Secretary  
Bois Blanc Pines School Board